

# LITERACY MINI-GRANT PROGRAM

Sponsored by

**Missouri NEA and Staples**

*Apply now to improve literacy in your classroom or school.*

*Approximately 10 grants with a maximum of \$300/grant will be awarded from MNEA's HOPE fund.*

**Applications must be received by midnight September 30, 2008 to be considered.**

Mail to: Missouri NEA, 1810 East Elm Street, Jefferson City MO 65101

Fax: 573-634-5645 ♦ Email: Ann.Claypool@mnea.org

## Mini-Grant Guidelines

- Application must be typed or completed in ink.
- Any MNEA member or group of members is eligible to apply for a grant of up to \$300.
- Funds may be used to purchase materials (books, software, etc.), or supplies (paper, tapes, film, etc.) designed to enhance literacy.
- Grant funds should be spent by June 2009.
- A committee of MNEA members will review all applications received by the deadline and make the final selection of grant awardees based on the following criteria:
  1. Focuses on literacy
  2. Supports student-centered learning
  3. Supports innovative/creative ideas
  4. Enhances student motivation
- **Geographical distribution will be considered as grants are awarded. Descriptions of winning grants will be posted on the Missouri NEA website.**

Name of applicant \_\_\_\_\_

Social Security # or NEA ID # \* \_\_\_\_\_ Home phone \_\_\_\_\_

Address of applicant \_\_\_\_\_  
Street

City State Zip Code

E-mail address \_\_\_\_\_ School phone \_\_\_\_\_

School district \_\_\_\_\_ County \_\_\_\_\_

Building name \_\_\_\_\_

Position \_\_\_\_\_  
(for example, 5<sup>th</sup> grade teacher)

Names of additional members who will participate in grant (if any):  
\_\_\_\_\_

Signature of grant applicant \_\_\_\_\_ Date \_\_\_\_\_

\* Your NEA ID# can be found on your NEA Today and Something Better mailing label.

1. Title of grant \_\_\_\_\_

2. Amount of funding requested \_\_\_\_\_

3. Describe the students who will benefit from this grant (include number, grades, etc.)

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4. Itemize expenses (including equipment, materials and supplies) required to implement this grant:

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5. Describe the activities and timeline for implementation of this grant.

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6. Describe the anticipated results if this grant application is approved.

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Return completed form by midnight, September 30, 2008 to:

**MNEA**

Ann Claypool

1810 East Elm Street, Jefferson City MO 65101

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