

Missouri School Districts and Social Security Coverage
Obtaining an Evaluation for a Position
November 17, 2009

The Missouri State Social Security Administrator (MSSA) is in the process of developing a Decision Matrix and self-evaluation process. Here is how we anticipate the process will work:

- A school and/or an association identifies a position that needs an evaluation.
- They complete the self-evaluation process and submit the result and supporting documentation to MSSA. Submissions by a school must be signed by the superintendent. Submissions by an association must be signed by the executive director.
- MSSA acknowledges receipt of the submission.
- MSSA reviews the submission and responds.
- If the submission indicates the position is subject to Social Security, MSSA responds to any questions.
- If the submission indicates the position is exempt from SS, MSSA seeks an SSA determination.
- The MSSA reports the result of an SSA determination to the entities that made the submission.